

## MCE Summer 2025 Policy Internship

As an advocacy organization, MCE works to advance greater protections for Missouri's people and their environment through regulation, legislation, and when necessary, litigation. MCE's Policy Team seeks a legal/policy intern this summer to assist with policy research and writing, member activation on policy advocacy opportunities, including legislator engagement opportunities for MCE's members.

### Objectives:

1. Research legislative and regulatory language to inform MCE's environmental and public health advocacy efforts and assist with policy drafting.
2. Help plan in-district meetings for MCE members and their legislators for the first half of August. This includes meetings with both state and federally elected officials. Includes communication with legislators' offices to schedule meetings and events. Includes outreach to specific MCE members.
3. Assist with planning collaborative legislative advocacy events with MCE partner organizations. This includes direct communication and coordination of next steps with MCE partners.
4. Communicate directly with specific MCE members as needed on priority legislation for which we need their help advancing our legislative goals.
5. Assist with other policy related tasks as they arise.

### Qualifications:

- Interest in law and policy is required; experience with law and policy (including college courses, local/state/federal campaigns, or other experiences) is a plus
- Interest in or existing understanding of how the environment, public health, agriculture, and social justice are interconnected
- Excellent writing and communications skills
- Ability to manage multiple projects at once
- Excellent organizational skills as it relates to documents, research, and data; familiarity with organizing information in spreadsheets is a plus
- Demonstrated ability to succeed working remotely on time sensitive projects
- Interests in building power through grassroots engagement and coalition building is a plus
- Familiarity with Google Suite
- Comfortability with making cold calls and emails to new people, such as government officials' staff, MCE volunteers, and others

**Hours:** 16 hours/week for 12 weeks. The internship begins Wednesday, May 28th and concludes on Friday, August 15th. Work style is hybrid - some days can be worked remotely and others in the office. Travel to Jefferson City, MO is not required but the opportunity to do so will likely arise.



### **Compensation**

MCE's Policy Intern receives a stipend of \$800, with half of the amount paid halfway through the internship and the remaining amount at the close of the internship.

**To apply:** Submit cover letter, resume, and writing sample to Melissa Vatterott at [mvatterott@moenvironment.org](mailto:mvatterott@moenvironment.org) with "Policy Intern" in the subject line. **Applications will be reviewed on a rolling basis, with no applications reviewed after March 31.**