



## Spring 2022 Community Outreach Internship

### **Organization Background**

Founded in 1969, [Missouri Coalition for the Environment](#) (MCE) is Missouri's independent citizens' environmental organization for clean water, clean air, clean energy, and a healthy environment. We envision a future where the people of Missouri, regardless of race, income, or geography, live in and demand a clean, safe, and protected environment, now and for generations to come. We work to achieve this vision through our mission of educating, organizing, and advocating in defense of Missouri's people and their environment.

Our values, listed below, direct the mission-driven activities we undertake to achieve our vision.

**Collaboration** – We learn from, nurture, and support other organizations and individuals working for environmental justice and protections. We recognize that we are stronger together.

**Equity and Inclusion** – We are committed to being inclusive in our work with partners, geographies, communities, and one another, and celebrate the contributions of our staff, supporters, partners, and volunteers. We acknowledge historical inequities and make intentional efforts to dismantle racist and other unjust systems.

**Integrity** – Our actions reflect our vision, our mission, and our values. We commit to continual learning, evaluation, reflection, and growth. The information we provide is accurate, reliable, factual, and science-based.

**Sustainability** – We are devoted to the environment because people are a part of nature and reliant on its biodiversity, stable climate, and unpolluted habitats for our survival.

**Tenacity** – We relentlessly champion the protection of Missouri's people and their environment.

### **Position Overview**

The Community Outreach Intern will support the Community Outreach Director with outreach and event coordination efforts for both MCE and their program [Known & Grown STL](#). The main objective of this position is to spread awareness and understanding of [Known & Grown STL](#) to a diversity of audiences.

### **Known & Grown STL (K&G) Program**

[Known & Grown STL](#)'s purpose is to build a resilient, equitable food community by supporting and promoting our network of farmers within 150 miles of St. Louis that use humane, chemical-free practices and spreading awareness about why these farmers and their practices are important.

### **Position Responsibilities:**

- Outreach to and relationship building with local food retailers and other organizations
- Assisting with event planning and coordination such as farm tours



- Table at events, markets or venues to spread awareness about Known & Grown STL
- Communicate with farmers and buyers as needed
- Assist with farmer in-person or virtual meetings or meetups as needed
- Other related duties as directed by Community Outreach Director

#### **Qualifications:**

- Experience with event planning or coordination
- Ability to stay organized and meet deadlines
- Comfortable speaking with the general public in urban and rural settings
- Ability to transport yourself to urban and rural event locations
- Passionate about local food systems

#### **Hours and Expectations**

- 16 hours per week; Hours are flexible but the candidate must have some availability during the 9-5 work week for meetings and have the ability to work evening or weekend events. This position will be based remotely, with access to our office.
- Internship is from January to May; extending of the internship is optional
- Internship receives a \$1,000 stipend that will be paid in two installments, \$500 at the mid-point and \$500 at the end, and is eligible for university credit
- Reports to Community Outreach Director

#### **How to Apply**

Send resume and cover letter to Rae Miller at [rmiller@moenvironment.org](mailto:rmiller@moenvironment.org). Email subject line that reads "Outreach Internship". **Position open until filled.**